



ImpactTN: Principals Introductory Session

Name| Position| Region/Office | Date

Objectives

- Understand the purpose of ImpactTN.
- Gain a working awareness of how ImpactTN is organized.
- Gain a working awareness on how to access and navigate ImpactTN and use its features and tools.
- Gain an awareness of content for teacher trainings and how they can benefit from the data provided.

Three Training Sessions

- **ImpactTN: Introductory Session**
- ImpactTN: Using and Analyzing ImpactTN Data
- ImpactTN: Goal Planning and Monitoring Using ImpactTN

Today's Agenda

- Background Knowledge Activity
- General Overview to ImpactTN
- Accessing and Logging into ImpactTN
- Overview of Principal Pages
- Training Exercises
- Potential Uses of ImpactTN
- Train the Trainer Model
- Summary
- Reflection Questions
- Next Session

Background Knowledge Activity

Types of Data	Student Demographics	Student Attendance & Discipline Data	State Standardized Assessments	Grades & Credits
How do you access the data?				
When are the data accessed & used?				

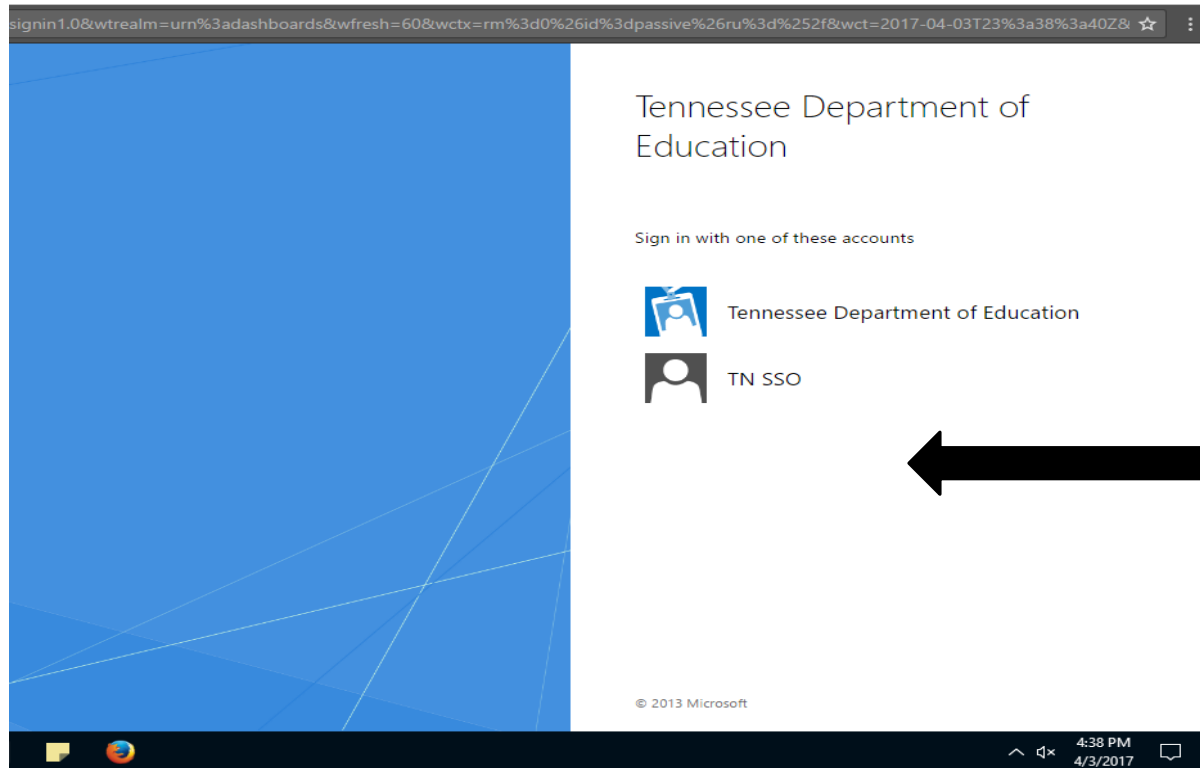
What is ImpactTN

- ImpactTN is a web-based data visualization tool that displays students' data from a district's student information system (SIS) and other state data systems.
- ImpactTN is like a one-stop shop or executive summary of data.

Benefits of ImpactTN

- District and school administrators may use the data to monitor and analyze student attendance, discipline, grades, and performance on state assessments.
- Data may be used for planning and setting goals.
- Teachers may look up individual students. ImpactTN data can be used to spot trends, group students that may require additional behavior or instructional support, and allow ongoing monitoring of progress.

Accessing ImpactTN



<https://educatordashboards.tnedu.gov>

Logging into ImpactTN

The image is a composite. On the left, a photograph shows a teacher sitting on a chair, gesturing with her hands, addressing a group of young students sitting on the floor in a classroom. The classroom has various educational displays on the wall, including a calendar, a math grid, and alphabet cards. On the right, a screenshot of a web browser shows the login page for the Tennessee Department of Education. The browser's address bar displays the URL: <https://login.microsoftonline.com/a6124e8b-10ae-4197-a3b4-688507fd3a5/wsfed?wa=wsignin1.0&wrealm=http%3a%2f%2fst-prd.tnedu.gov%2fadfs%2fservic>. The login page features the TN Department of Education logo, a sign-in prompt, a username field (with a hint to end in @tnk12.gov), a password field, a 'Keep me signed in' checkbox, and a 'Sign in' button. Below these fields is a link for 'Can't access your account?'. At the bottom of the page, it states 'This is the login page for users accessing applications in the Tennessee Department of Education domain' and includes copyright information for 2017 Microsoft, along with links for 'Terms of use' and 'Privacy & Cookies'. The Windows taskbar at the bottom of the browser window shows the time as 4:39 PM on 4/3/2017.

Microsoft Corporation [US] | <https://login.microsoftonline.com/a6124e8b-10ae-4197-a3b4-688507fd3a5/wsfed?wa=wsignin1.0&wrealm=http%3a%2f%2fst-prd.tnedu.gov%2fadfs%2fservic>

TN Department of Education

Sign in with your work or school account

Enter your username that ends in @tnk12.gov

Password

☐ Keep me signed in

Sign in

[Can't access your account?](#)

This is the login page for users accessing applications in the Tennessee Department of Education domain

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Microsoft

4:39 PM
4/3/2017



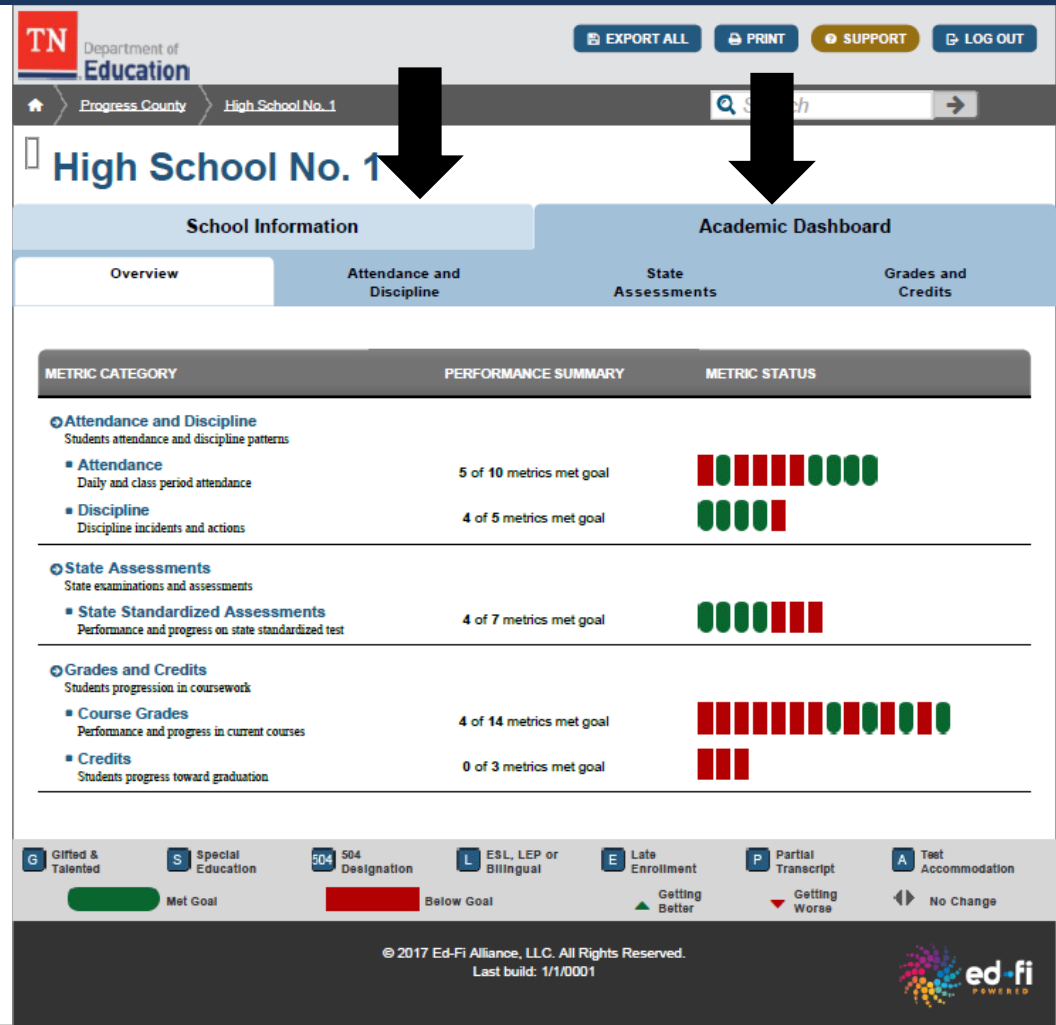
<https://educatordashboards.tnedu.gov>

Principal Landing Page

Once logged into the dashboard, this will be your first view.

You will see two tabs:

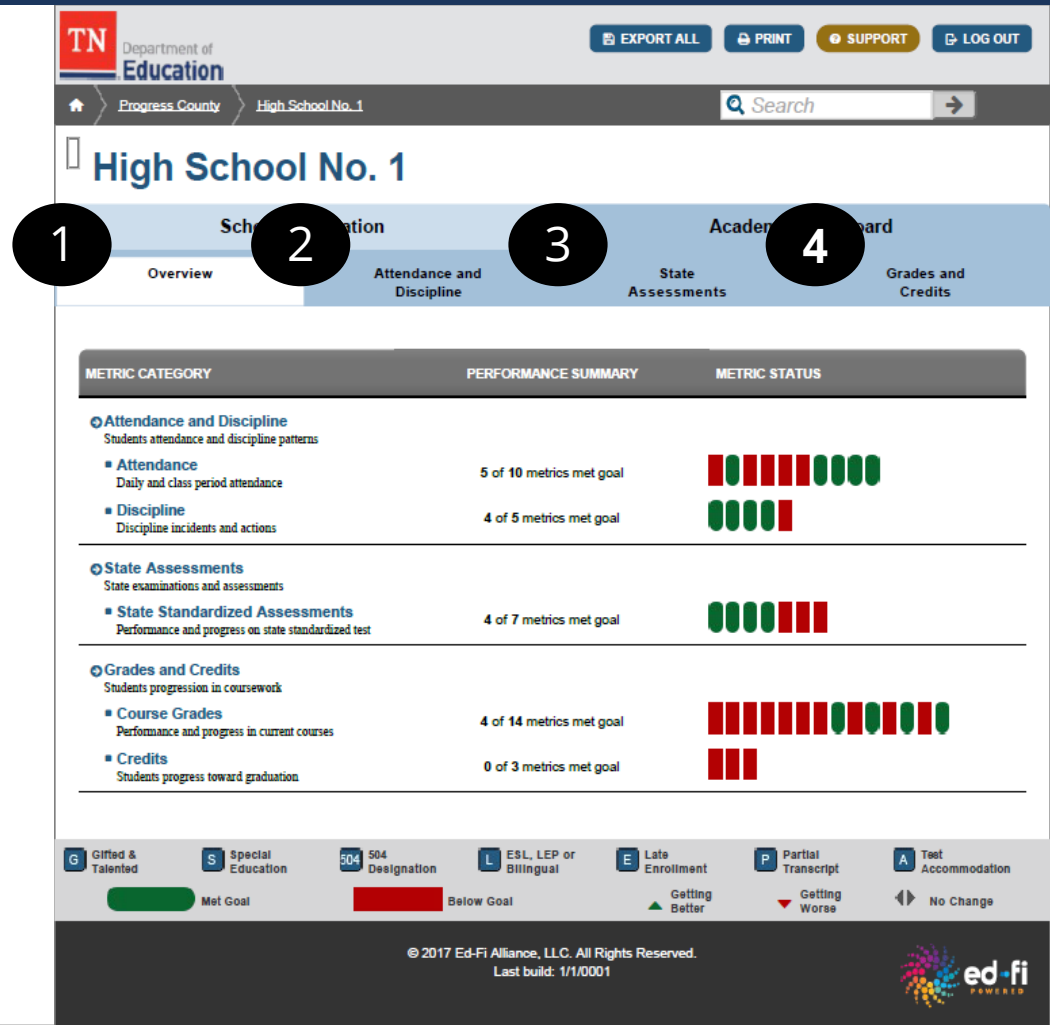
1. Academic Dashboard Tab
2. School Information Tab



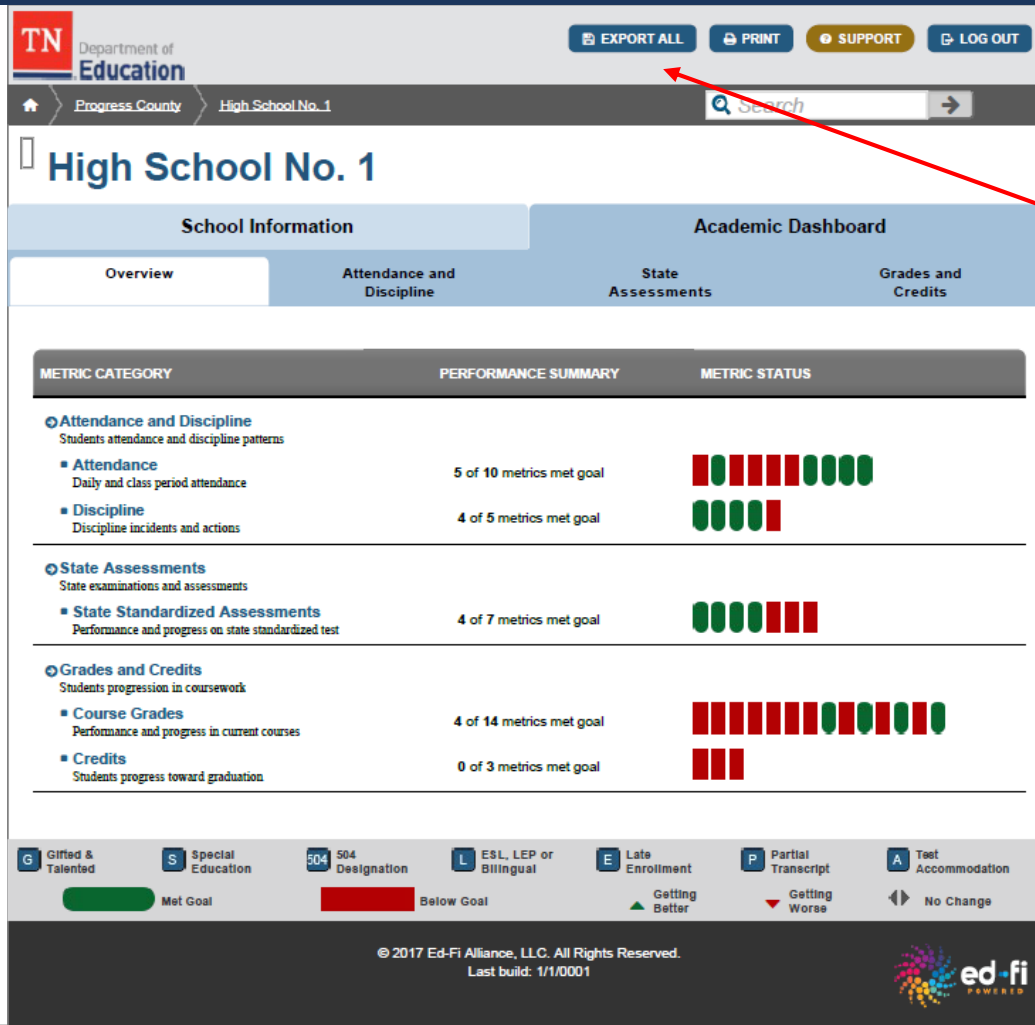
Principal Landing Page

The first view will be the **Academic Dashboard tab**; which contains four subtabs:

1. Overview
2. Attendance and Discipline
3. State Assessments
4. Grades and Credits

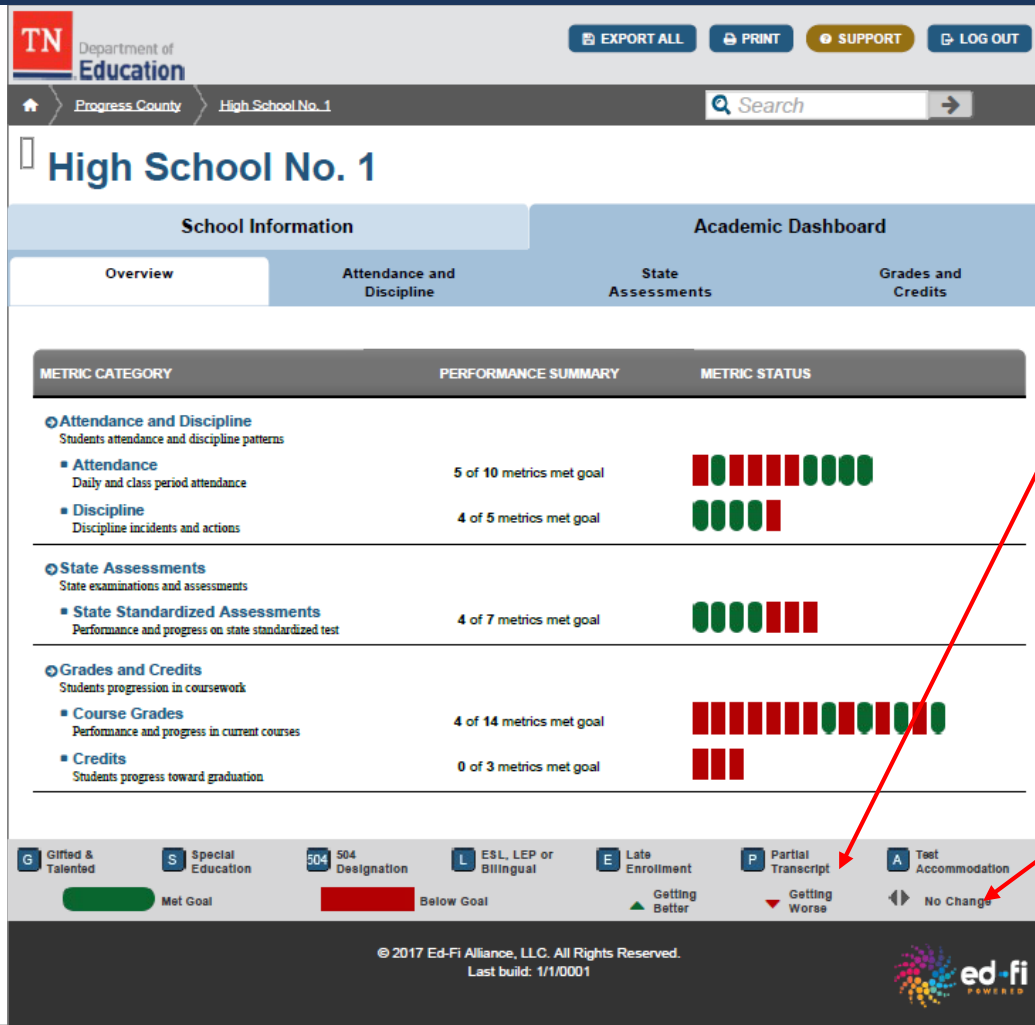


Principal Landing Page



EXPORT ALL,
PRINT,
SUPPORT, and
LOG OUT
selections

Principal Landing Page



Program
Designation
Codes

Goal Meeting
Codes for
Attendance and
Grades

Principal Landing Page

Program Designations	Goal Meeting Codes Attendance & Grades
Gifted & Talented Special Education 504 Designation ESL, LEP or Bilingual Late Enrollment Partial Transcript Test Accommodation	Met Goal Below Goal Getting Better Getting Worse No Change

Principal Landing Page

The screenshot shows a web browser window displaying the Principal Landing Page. The page header includes the TN Department of Education logo and navigation links. A 'Submit Request' window is open, prompting the user to provide feedback. The window contains fields for Name, Email, Phone, Subject, and Issue, along with a 'Detailed Description' text area. The 'Submit Request' button is highlighted with a red arrow.

File Edit View History Bookmarks Tools Help

Maurice Presley - General Over... x +

https://edfidashboards-demo.azurewebsites.net/Districts/ Search

Most Visited Getting Started Osprey Cam Web Slice Gallery State Coloring Pages -... RICOH-MeterReading Bonnie Sudnick - Outl... PerYourHealth

Firefox prevented this page from automatically reloading.

TN Department of Education

EXPORT ALL PRINT SUPPORT LOG OUT

Progress County Mid...

Maurice

Student List:

Other(035_2017_96858) - Homer...

CUSTOMIZE VIEW

STUDENT ^

Alford, Denise

Ayala, Gage

Bass, Donovan

Boles, Jaron

Bond, Bella

Bradley, Dexter

Britton, Malasia

Submit Request

Please provide the information requested below to submit your feedback.

Name: Maurice Presley

Email: MauricePresley@impact.net

Phone:

Subject: Maurice Presley - General Overview

Issue: -Select option-

Detailed Description

Please provide more detail and be as specific as possible.

Submit Request Cancel Request

SUPPORT

Note: there is a **SUPPORT** button should you require help; the snapshot to the right shows the **Submit Request Window**.

School Information Tab

School Information Tab

School Information Tab includes 5 subtabs:

1. School Information
2. Staff List
3. Teacher List
4. Students by Grade
5. Students by Demographics

The screenshot shows the 'School Information' tab selected for 'High School No. 1' in Progress County. The page displays school details, administration, and various demographic data.

High School No. 1
8 John Donald Lane
Impact, TN 33329
(555) 978-4964 mainline
(555) 978-6174 fax

Administration
Principal: Harley Mosley
Asst. Principal: Alexis Burgess

School Population

Total number of students	842
Ninth grade	221
Tenth grade	220
Eleventh grade	204
Twelfth grade	197
Late Enrollment	3.5%

Student Demographics

Gender	
Female	47.4%
Male	52.6%
Ethnicity	
Hispanic/Latino	0.4%
Race	
Asian	0.2%
Black - African American	0.6%
White	97.0%
Two or More	1.8%

Students by Program

504 Designation	0.2%
Bilingual Program	0.0%
Career and Technical Education	74.7%
English as Second Language	0.0%
Gifted/Talented	3.6%
Special Education	17.0%

Other Student Information

Homeless	0.2%
Immigrant	0.0%
Limited English Proficiency	0.0%
Limited English Proficiency Monitored 1	0.0%
Limited English Proficiency Monitored 2	0.0%
Migrant	0.1%
Over Age	28.6%

Performance Indicators:

- Gifted & Talented: Met Goal
- Special Education: Below Goal
- 504 Designation: Below Goal
- ESL, LEP or Bilingual: Getting Better
- Late Enrollment: Getting Better
- Partial Transcript: Getting Worse
- Test Accommodation: No Change

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School Information Subtabs

- **School Information tab** shows information about the school.
- **Staff List** tab lists school staff in alphabetical order by last name, their email addresses and their roles.
- **Teacher List** tab lists teachers in alphabetical order by last name, and their email addresses.
- **Students by Grade** tab lists names of students by grade level, program designations, attendance / discipline, and their grades.
- **Students by Demographic** tab lists students by last name, grade level, attendance / discipline, and their Grades (once you choose a demographic).
- **My Student Lists** tab lists students by last name, grade level, attendance / discipline, and their grades.

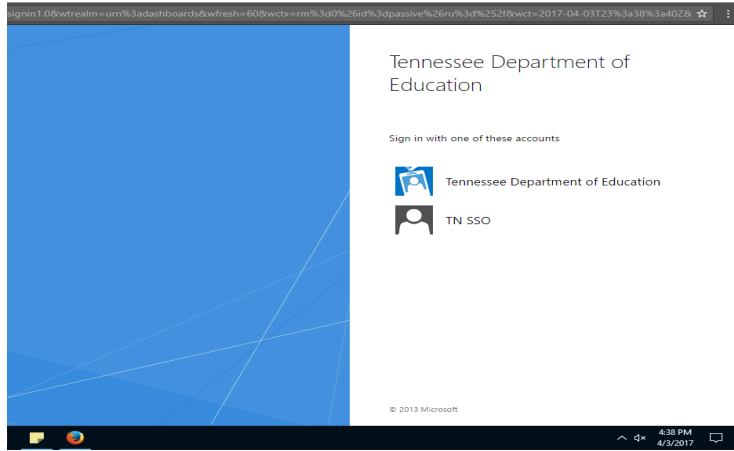
Summary: Principal Landing Page

- School Name
 - Academic Dashboard Tab
 - Overview
 - Attendance and Discipline
 - State Assessments
 - Grades and Credits

Summary: Principal Landing Page

- School Name
 - School Information Tab
 - Staff List
 - Teacher List
 - Students by Grade
 - Students by Demographics
 - My Student List

Your Turn



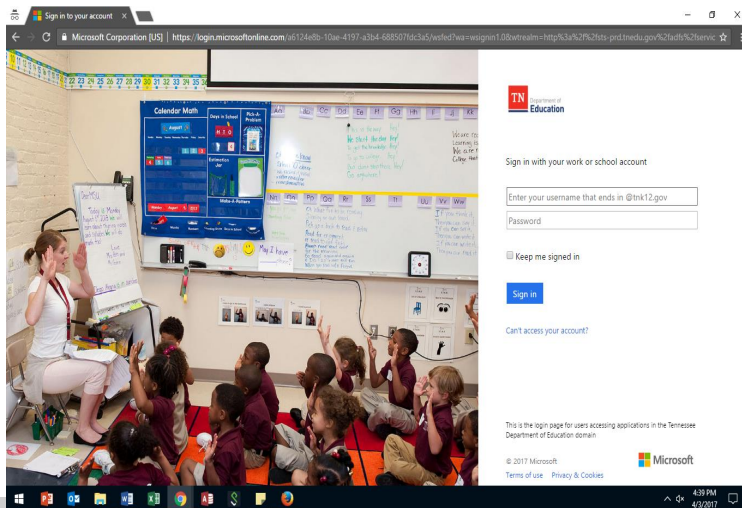
For these exercises we will use the Demo Site.

<https://edfidashboards-demo.azurewebsites.net>

User name:

Principal@tnk12.gov

Password: Demo2016



Exercises

- Exercise 1: Customize View
- Exercise 2: Change Data View
- Exercise 3: View a Student's Page
- Exercise 4: View a Teacher's Students
- Exercise 5: Create or Add to a Watch List

Exercise 1: Customize View

Customize Views can be created for:

1. Students by Grade
2. Students by Demographics

Click onto **My Student Lists**
in the School Information tab.

The screenshot shows the TN Department of Education website interface for 'High School No. 1'. The top navigation bar includes links for 'EXPORT ALL', 'PRINT', 'SUPPORT', and 'LOG OUT'. Below the navigation bar, the page title is 'High School No. 1'. The main content area is divided into two tabs: 'School Information' and 'Academic Dashboard'. The 'School Information' tab is active, showing a sub-tab menu with 'School Information', 'Staff List', 'Teacher List', 'Students by Grade', 'Students by Demographic', and 'My Student Lists'. A red arrow points from the 'My Student Lists' link to a text box on the left. The 'Academic Dashboard' tab shows a 'School Population' table with the following data:

School Population	
Total number of students	842
Ninth grade	221
Tenth grade	220
Eleventh grade	204
Twelfth grade	197
Late Enrollment	3.5%

The 'Student Demographics' and 'Students by Program' sections are also visible at the bottom of the page.

Exercise 1: Customize View

This is the My Student Lists that propagates. It is set to the Student List: Chronic Absenteeism, with Data View: General Overview.

Click the
“CUSTOMIZE VIEW”
button.

Department of Education

EXPORT ALL PRINT SUPPORT LOG OUT

Progress County > High School No. 1 > Carly Steele

Search

Carly Steele

Student List: Chronic Absenteeism

Data View: General Overview

CUSTOMIZE VIEW

STUDENT ^	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE		GRADES	
			Last Four Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
Allen, Leo	12th	P	6.6 % ▼	0	6 ▼	5 ◀▶
Baggett, Karen	12th	P	17.0 % ▲	2	4 ◀▶	◀▶
Barrett, Makenna	11th	P	16.6 % ▲	2	6 ▼	5 ◀▶
Barton, Zachary	12th	S P	69.9 % ▼	0		

Exercise 1: Customize View


Click the “SEE MORE DATA” button on the left.

The screenshot shows the TN Department of Education dashboard for Carly Steele. The dashboard includes a header with the TN logo, navigation links (EXPORT ALL, PRINT, SUPPORT, LOG OUT), and a search bar. Below the header, the user's name 'Carly Steele' is displayed. The 'Student List' dropdown is set to 'Chronic Absenteeism', and the 'Data View' dropdown is set to 'General Overview'. A red arrow points to the '+ SEE MORE DATA' button in the table's toolbar. The table displays student data with columns for Student, Grade Level, Designations, Last Four Weeks Class Absences, State Reportable Offenses, # Grades Below C, and Grades Falling ≥ 10%.

STUDENT ^	GRADE LEVEL	DESIGNATIONS	Last Four Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
Allen, Leo	12th	P	6.6 % ▼	0	6 ▼	5 ◀▶
Baggett, Karen	12th	P	17.0 % ▲	2	4 ◀▶	◀▶
Barrett, Makenna	11th	P	16.6 % ▲	2	6 ▼	5 ◀▶
Barton, Zachary	12th	S P	69.9 % ▼	0		
Bean, Fernando	10th	S P	17.8 % ▼	0	4 ◀▶	3 ◀▶
Berry, Angelica	12th	S	35.6 % ◀▶	0	4 ◀▶	◀▶
Blair, Jeremiah	9th		12.8 % ▼	0	4 ▼	4 ◀▶

Exercise 1: Customize View

Columns will populate for all available metrics. You can select by checking the box below the metric to add it or deselect the box to remove it.

**Carly Steele**

Student List:
Chronic Absenteeism

Data View:
General Overview

↑

SAVE COLUMNS

RESET COLUMNS

CANCEL

			ATTENDANCE / DIS				
STUDENT	GRADE LEVEL	DESIGNATIONS	Last Four Weeks Attendance	Last Eight Weeks Attendance	Year To Date Attendance	Number of Days Absent	Number of Unexcused Days Absent
Berry, Angelica	12th	<input checked="" type="checkbox"/> S	-15.0 % ▼	7.5 % ▼	59.8 %	39	23
Barton, Zachary	12th	<input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> P	-20.0 % ▼	0.0 % ▼	57.7 %	41	28
Baggett, Karen	12th	<input checked="" type="checkbox"/> P	40.0 % ▲	45.0 % ▼	77.3 %	22	17
Allen, Leo	12th	<input checked="" type="checkbox"/> P	80.0 % ▼	80.0 % ◀▶	90.7 %	9	4
Barrett, Makenna	11th	<input checked="" type="checkbox"/> P	55.0 % ▲	65.0 % ▼	85.6 %	14	9
Bean, Fernando	10th	<input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> P	60.0 % ▼	65.0 % ▼	83.5 %	16	16
Blair, Jerimiah	9th		70.0 % ▼	80.0 % ▼	89.7 %	10	1

< < Page 1 of 1 > >

Rows per page: 10 20 50 100

Total rows: 7

M State Assessment-M

Alt State Assessment-Alt

A Test Accommodation

C State Assessment-Commended

Exercise 1: Customize View

For this exercise, select the **Number of Days Absent** metric.

Then, click the **Save Columns** button to retain this column in your default class view.

The screenshot shows a user interface for 'Carly Steele' with a 'Student List' dropdown set to 'Chronic Absenteeism' and a 'Data View' dropdown set to 'General Overview'. Below these are buttons for 'SAVE COLUMNS', 'RESET COLUMNS', and 'CANCEL'. A table displays student attendance data. A red arrow points from the 'SAVE COLUMNS' button to the 'Number of Days Absent' column header.

STUDENT	GRADE LEVEL	DESIGNATIONS	Last Four Weeks Attendance	Last Eight Weeks Attendance	Year To Date Attendance	Number of Days Absent	Number of Unexcused Days Absent
Berry, Angelica	12th	S	-15.0 %	7.5 %	59.8 %	39	23
Barton, Zachary	12th	S P	-20.0 %	0.0 %	57.7 %	41	28
Baggett, Karen	12th	P	40.0 %	45.0 %	77.3 %	22	17
Allen, Leo	12th	P	80.0 %	80.0 %	90.7 %	9	4
Barrett, Makenna	11th	P	55.0 %	65.0 %	85.6 %	14	9
Bean, Fernando	10th	S P	60.0 %	65.0 %	83.5 %	16	16
Blair, Jerimiah	9th		70.0 %	80.0 %	89.7 %	10	1

At the bottom, there is a pagination bar showing 'Page 1 of 1', 'Rows per page: 10 20 50 100', and 'Total rows: 7'. Below the pagination bar are four buttons: 'M State Assessment-M', 'Alt State Assessment-Alt', 'A Test Accommodation', and 'C State Assessment-Commended'.

Exercise 1: Customize View

To customize your view, select the **CUSTOMIZE VIEW** icon.

The screenshot shows the TN Department of Education dashboard for Carly Steele. The dashboard includes a header with navigation links (EXPORT ALL, PRINT, SUPPORT, LOG OUT) and a search bar. Below the header, the user's name 'Carly Steele' is displayed. The 'Student List' dropdown is set to 'Chronic Absenteeism', and the 'Data View' dropdown is set to 'General Overview'. A red arrow points to the 'CUSTOMIZE VIEW' button, which is located below the dropdowns. Below the button is a table of student data.

STUDENT ^	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE		GRADES	
			Last Four Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
Allen, Leo	12th	P	6.6 % ▼	0	6 ▼	5 ◀▶
Baggett, Karen	12th	P	17.0 % ▲	2	4 ◀▶	◀▶
Barrett, Makenna	11th	P	16.6 % ▲	2	6 ▼	5 ◀▶
Barton, Zachary	12th	S P	69.9 % ▼	0		

Exercise 1: Customize View

Select **SEE MORE DATA** and you will bring up several more columns to choose from.

For this exercise, select **# Grades Below C**.

The screenshot shows the TN Department of Education dashboard. At the top, there are navigation links for Progress County, High School No. 1, and Carly Steele. A search bar is also present. Below the navigation, the student's name 'Carly Steele' is displayed. The 'Student List' dropdown is set to 'Chronic Absenteeism' and the 'Data View' dropdown is set to 'General Overview'. A table of student data is shown below. The 'SEE MORE DATA' button is highlighted in the table's header row.

STUDENT ^	GRADE LEVEL	DESIGNATIONS	Last Four Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
Allen, Leo	12th	P	6.6 % ▼	0	6 ▼	5 ⇄
Baggett, Karen	12th	P	17.0 % ▲	2	4 ⇄	⇄
Barrett, Makenna	11th	P	16.6 % ▲	2	6	6 ⇄

Exercise 1: Customize View

Click the **SAVE COLUMNS** button to retain this additional column in your default class before going forward.

The screenshot shows a web browser window with the URL <https://edfidashboards-demo.azurewebsites.net/Dist>. The user is logged in as Maurice Presley. The interface displays a 'Student List' for 'Other(035_2017_96858) - Homeroom (01) Year Round'. The 'Data View' is set to 'General Overview'. A table of student attendance data is shown, with columns for Student, Grade Level, Designations, Last Four Weeks Attendance, Last Eight Weeks Attendance, Year To Date Attendance, Number of Days Absent, and Number of Unexcused Days Absent. A 'SAVE COLUMNS' button is visible above the table.

STUDENT	GRADE LEVEL	DESIGNATIONS	Last Four Weeks Attendance	Last Eight Weeks Attendance	Year To Date Attendance	Number of Days Absent	Number of Unexcused Days Absent
Alford, Denise	8th	S	75.0 % ▼	67.5 % ▲	81.4 %	18	5
Ayala, Gage	8th		85.0 % ▲	77.5 % ▲	87.6 %	12	7
Bass, Donovan	8th		100.0 % ▬	97.5 % ▲	99.0 %	1	1
Boles, Jaron	8th		75.0 % ▼	85.0 % ▼	93.8 %	6	2

Exercise 1: Customize View (Making Connections)

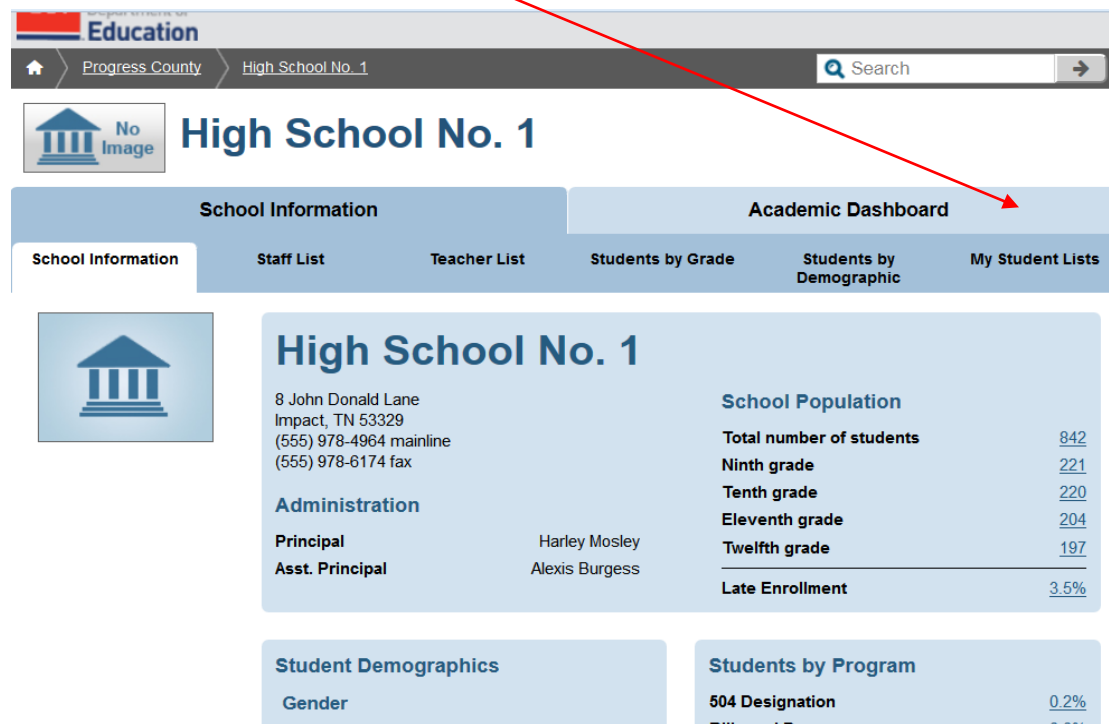
Adding and removing metrics based upon an educator's specific needs is a very powerful method of organizing the available information. For example, the **Number of Days Absent** metric can demonstrate the very powerful correlation between a student's performance and their attendance.

Exercises

- Exercise 1: Customize View
- **Exercise 2: Change Data View**
- Exercise 3: View a Student's Page
- Exercise 4: View a Teacher's Students
- Exercise 5: Create or Add to a Watch List

Exercise 2: Change Data View

In this exercise, you begin with the **School Information Tab** and select the **My Student Lists** subtab.



The screenshot shows the Tennessee Department of Education website. The breadcrumb trail is: Home > Progress County > High School No. 1. The page title is "High School No. 1". The "Academic Dashboard" tab is selected, and the "My Student Lists" subtab is highlighted. The "My Student Lists" subtab contains the following data:

High School No. 1	
8 John Donald Lane Impact, TN 53329 (555) 978-4964 mainline (555) 978-6174 fax	
Administration	
Principal	Harley Mosley
Asst. Principal	Alexis Burgess
School Population	
Total number of students	842
Ninth grade	221
Tenth grade	220
Eleventh grade	204
Twelfth grade	197
Late Enrollment	3.5%

Below the main content area, there are two sections:

- Student Demographics**
 - Gender
- Students by Program**
 - 504 Designation: [0.2%](#)
 - Bilingual Program: [0.0%](#)

Exercise 2: Change Data View

This will show you the following web page which for this Demo exercise shows **Chronic Absenteeism** in the **Student List** window:

The screenshot shows the TN Department of Education website interface. At the top, there's a navigation bar with the TN logo, "Department of Education", and links for "EXPORT ALL", "PRINT", "SUPPORT", and "LOG OUT". Below this is a breadcrumb trail: "Progress County" > "High School No. 1" > "Carly Steele". A search bar is also present.

The main content area is titled "Carly Steele" with a profile icon. Below the title, there are two dropdown menus: "Student List:" set to "Chronic Absenteeism" and "Data View:" set to "General Overview". A "CUSTOMIZE VIEW" button is located below the dropdowns.

The data is presented in a table with the following columns:

STUDENT ^	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE			GRADES	
			Last Four Weeks Class Absences	Last Eight Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
Allen, Leo	12th	P	6.6 % ▼	4.7 % ▲	0	6 ▼	5 ◀▶
Baggett, Karen	12th	P	17.0 % ▲	31.5 % ▼	2	4 ◀▶	◀▶
Barrett, Makenna	11th	P	16.6 % ▲	19.5 % ▼	2	6 ▼	5 ◀▶
Barton, Zachary	12th	S P	69.9 % ▼	59.9 % ▼	0		

Exercise 2: Change Data View

The selection of Chronic Absenteeism or any other list can be made by clicking onto the ▼ at the right side of the Student List window to open up the section options.

The screenshot shows the TN Department of Education website. At the top, there are navigation links: EXPORT ALL, PRINT, SUPPORT, and LOG OUT. Below this is a breadcrumb trail: Progress County > High School No. 1 > Carly Steele. A search bar is also present. The main header for the student profile is 'Carly Steele'. Below this, there are two dropdown menus: 'Student List:' set to 'Chronic Absenteeism' and 'Data View:' set to 'General Overview'. A 'CUSTOMIZE VIEW' button is located below the dropdowns. The main data table has columns for STUDENT, GRADE LEVEL, DESIGNATIONS, and a section for ATTENDANCE / DISCIPLINE (Last Four Weeks Class Absences, Last Eight Weeks Class Absences, State Reportable Offenses). The final section is GRADES (# Grades Below C, Grades Falling ≥ 10%).

STUDENT ^	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE			GRADES	
			Last Four Weeks Class Absences	Last Eight Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
Allen, Leo	12th	P	6.6 % ▼	4.7 % ▲	0	6 ▼	5 ◀▶
Baggett, Karen	12th	P	17.0 % ▲	31.5 % ▼	2	4 ◀▶	◀▶
Barrett, Makenna	11th	P	16.6 % ▲	19.5 % ▼	2	6 ▼	5 ◀▶
Barton, Zachary	12th	S P	69.9 % ▼	59.9 % ▼	0		

Exercise 2: Change Data View

You can create your own lists; add student to, or delete students from lists; rename lists; and delete your lists.

The screenshot shows the TN Department of Education dashboard. At the top, there's a navigation bar with the TN logo, 'Department of Education', and buttons for 'EXPORT ALL', 'PRINT', 'SUPPORT', and 'LOG OUT'. Below this is a breadcrumb trail: 'Progress County' > 'High School No. 1' > 'Carly Steele'. A search bar is also present.

Below the breadcrumb trail, there's a profile section for 'Carly Steele' with a silhouette icon. A red arrow points to the 'Student List' dropdown menu, which is open. The dropdown menu shows the following options: 'Chronic Absenteeism', 'Students From All Sections', 'Chronic Absenteeism' (highlighted), 'Grades below C', and 'Low Attendance'.

To the right of the dropdown menu is a 'Data View' dropdown menu, which is set to 'General Overview'.

Below these dropdowns is a table with student data. The table has the following columns: 'STUDENT', 'GRADE LEVEL', 'DESIGNATIONS', 'Last Four Weeks Class Absences', 'Last Eight Weeks Class Absences', 'State Reportable Offenses', '# Grades Below C', and 'Grades Falling ≥ 10%'. The table contains three rows of data:

STUDENT	GRADE LEVEL	DESIGNATIONS	Last Four Weeks Class Absences	Last Eight Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
Allen, Leo	12th	P	6.6 % ▼	4.7 % ▲	0	6 ▼	5 ↔
Baggett, Karen	12th	P	17.0 % ▲	31.5 % ▼	2	4 ↔	↔
Barrett, Makenna	11th	P	16.6 % ▲	19.5 % ▼	2	6 ▼	5 ↔

Exercise 2: Change Data View Continued

For this part of the exercise, we will view the data for “**Prior Year**” in the **Data View** selection window.

Begin at your class homepage. Click on “Data View”.

Scroll down. Click on “**Prior Year**”

The screenshot shows the TN Department of Education Data View interface for Carly Steele. The interface includes a header with the TN Department of Education logo, navigation links (EXPORT ALL, PRINT, SUPPORT, LOG OUT), and a search bar. Below the header, the student's name 'Carly Steele' is displayed. A dropdown menu for 'Student List' is set to 'Chronic Absenteeism'. A 'CUSTOMIZE VIEW' button is visible. The main data table has columns for STUDENT, GRADE LEVEL, DESIGNATIONS, and ATTENDANCE / D. The table lists students: Allen, Leo; Baggett, Karen; Barrett, Makenna; Barton, Zachary; and Bean, Fernando. A 'Data View' dropdown menu is open, showing options: General Overview, Prior Year, Assessment Details, and State Standardized. The 'Prior Year' option is highlighted. A sidebar on the right shows 'Grades Falling ≥ 10%' with a value of 5.

STUDENT	GRADE LEVEL	DESIGNATIONS	Last Four Weeks Class Absences	Last Four Weeks Class Absences
Allen, Leo	12th	P	6.6 %	4.7 %
Baggett, Karen	12th	P	17.0 %	31.5 %
Barrett, Makenna	11th	P	16.6 %	19.5 %
Barton, Zachary	12th	S P	69.9 %	59.9 %
Bean, Fernando	10th	S P	17.8 %	14.2 %

Exercise 2: Change Data View Continued

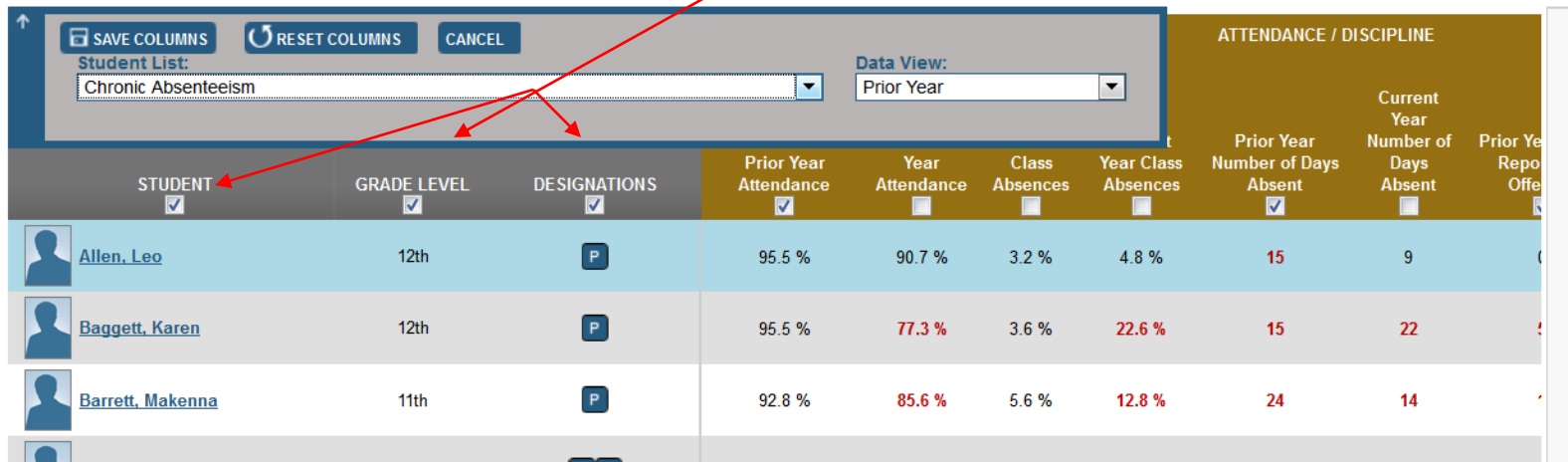
Repeat steps to use the **CUSTOMIZE VIEW**; then select **SEE MORE DATA**. Below is the window that will open.

				ATTENDANCE / DISCIPLINE				
Student List: Chronic Absenteeism				Data View: Prior Year				
STUDENT	GRADE LEVEL	DESIGNATIONS	Prior Year Attendance	Year Attendance	Class Absences	Year Class Absences	Prior Year Number of Days Absent	Current Year Number of Days Absent
Allen, Leo	12th	P	95.5 %	90.7 %	3.2 %	4.8 %	15	9
Baggett, Karen	12th	P	95.5 %	77.3 %	3.6 %	22.6 %	15	22
Barrett, Makenna	11th	P	92.8 %	85.6 %	5.6 %	12.8 %	24	14




Prior Year Attendance is already checked. Add to this list by checking **Current Year Number of Days Absent**. Then click **Save Columns**.

Exercise 2: Change Data View Continued

Click on column header to sort student name; grade level; attendance and more (click once to switch from ascending to descending or vice versa).



The screenshot shows a data table with a filter overlay at the top. The filter overlay includes buttons for 'SAVE COLUMNS', 'RESET COLUMNS', and 'CANCEL'. It also has a 'Student List' dropdown menu set to 'Chronic Absenteeism' and a 'Data View' dropdown menu set to 'Prior Year'. The table below has columns for student information and attendance/discipline data. Red arrows point to the 'STUDENT', 'GRADE LEVEL', and 'Prior Year Attendance' column headers.

				ATTENDANCE / DISCIPLINE				
STUDENT	GRADE LEVEL	DESIGNATIONS	Prior Year Attendance	Year Attendance	Class Absences	Year Class Absences	Prior Year Number of Days Absent	Current Year Number of Days Absent
 Allen, Leo	12th	P	95.5 %	90.7 %	3.2 %	4.8 %	15	9
 Baggett, Karen	12th	P	95.5 %	77.3 %	3.6 %	22.6 %	15	22
 Barrett, Makenna	11th	P	92.8 %	85.6 %	5.6 %	12.8 %	24	14

Exercises

- Exercise 1: Customize View
- Exercise 2: Change Data View
- **Exercise 3: View a Student's Page**
- Exercise 4: View a Teacher's Students
- Exercise 5: Create or Add to a Watch List

Exercise 3: View a Student's Page

Beginning at the default page that appears after logging in, select the School Information tab.

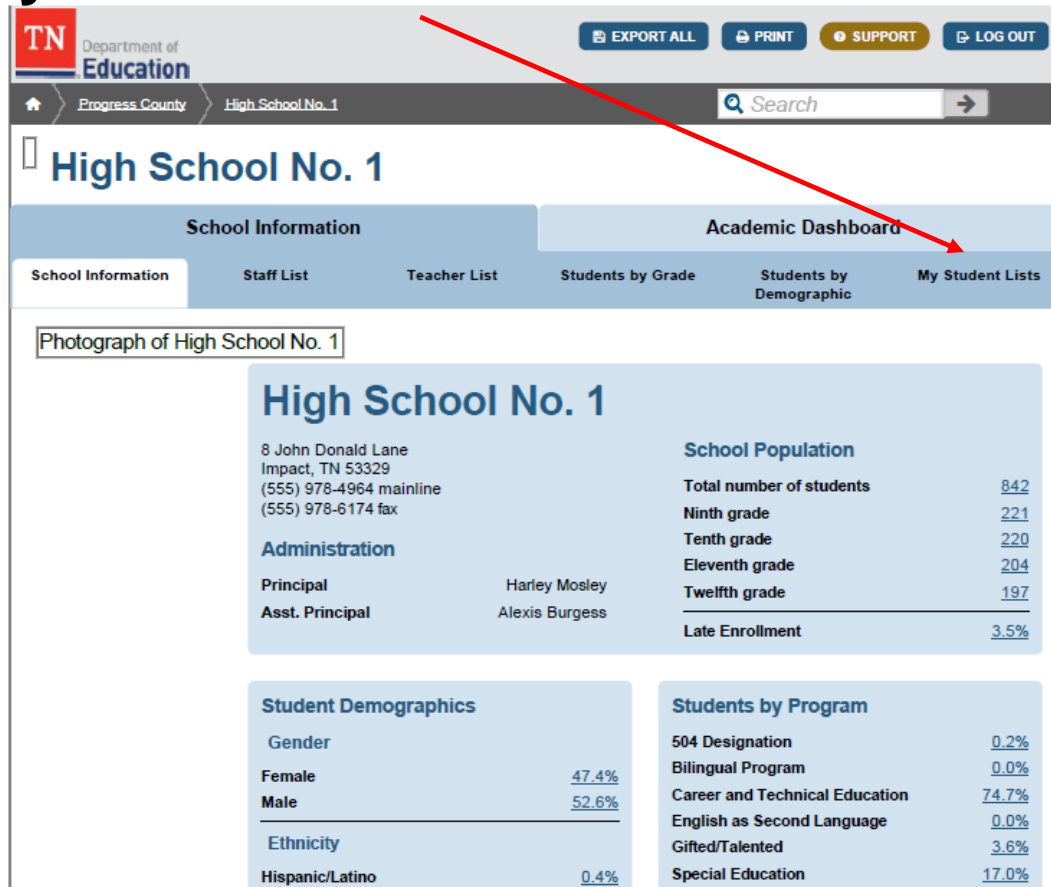
The screenshot shows the TN Department of Education website. At the top, there's a navigation bar with 'TN Department of Education' and buttons for 'EXPORT ALL', 'PRINT', 'SUPPORT', and 'LOG OUT'. Below this is a breadcrumb trail: 'Progress County' > 'High School No. 1'. A search bar is also present. The main heading is 'High School No. 1'. Below this, there are two tabs: 'School Information' (selected, indicated by a red arrow) and 'Academic Dashboard'. Under 'School Information', there are four sub-tabs: 'Overview' (selected), 'Attendance and Discipline', 'State Assessments', and 'Grades and Credits'. The main content area displays a table with three columns: 'METRIC CATEGORY', 'PERFORMANCE SUMMARY', and 'METRIC STATUS'. The table lists metrics for Attendance and Discipline, State Assessments, and Grades and Credits, each with a performance summary and a status bar (green for met goal, red for below goal). At the bottom, there's a footer with copyright information and the Ed-Fi logo.

METRIC CATEGORY	PERFORMANCE SUMMARY	METRIC STATUS
Attendance and Discipline Students attendance and discipline patterns		
■ Attendance Daily and class period attendance	5 of 10 metrics met goal	10 bars (5 green, 5 red)
■ Discipline Discipline incidents and actions	4 of 5 metrics met goal	5 bars (4 green, 1 red)
State Assessments State examinations and assessments		
■ State Standardized Assessments Performance and progress on state standardized test	4 of 7 metrics met goal	7 bars (4 green, 3 red)
Grades and Credits Students progression in coursework		
■ Course Grades Performance and progress in current courses	4 of 14 metrics met goal	14 bars (4 green, 10 red)
■ Credits Students progress toward graduation	0 of 3 metrics met goal	3 bars (0 green, 3 red)

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Exercise 3: View a Student's Page

Click on **My Student Lists** tab



The screenshot shows the TN Department of Education website interface. At the top, there's a navigation bar with 'EXPORT ALL', 'PRINT', 'SUPPORT', and 'LOG OUT' buttons. Below this, a breadcrumb trail shows 'Progress County' > 'High School No. 1'. A search bar is also present. The main content area is titled 'High School No. 1' and features a tabbed interface. The 'My Student Lists' tab is selected, indicated by a red arrow. The page displays school information, including contact details and administration. It also shows student demographics and program participation data.

High School No. 1

8 John Donald Lane
Impact, TN 53329
(555) 978-4964 mainline
(555) 978-6174 fax

Administration

Principal	Harley Mosley
Asst. Principal	Alexis Burgess

School Population

Total number of students	842
Ninth grade	221
Tenth grade	220
Eleventh grade	204
Twelfth grade	197
Late Enrollment	3.5%

Student Demographics

Gender	
Female	47.4%
Male	52.6%
Ethnicity	
Hispanic/Latino	0.4%

Students by Program

504 Designation	0.2%
Bilingual Program	0.0%
Career and Technical Education	74.7%
English as Second Language	0.0%
Gifted/Talented	3.6%
Special Education	17.0%

Exercise 3: View a Student's Page

A page will appear listing all of the principal's students.

Select **Allen, Leo** to view his record.

TN Department of Education

Progress County > High School No. 1 > Carly Steele

Search

Carly Steele

Student List: Chronic Absenteeism Data View: General Overview

CUSTOMIZE VIEW

STUDENT	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE				
			Last Four Weeks Attendance	Last Eight Weeks Attendance	Year To Date Attendance	Number of Days Absent	Number of Unexcused Days Absent
Allen, Leo	12th	P	80.0 %	80.0 %	90.7 %	9	4
Baggett, Karen	12th	P	40.0 %	45.0 %	77.3 %	22	17
Barrett, Makenna	11th	P	55.0 %	65.0 %	85.6 %	14	9
Barton, Zachary	12th	S P	-20.0 %	0.0 %	57.7 %	41	28
Bean, Fernando	10th	S P	60.0 %	65.0 %	83.5 %	16	16
Berry, Angelica	12th	S	-15.0 %	7.5 %	59.8 %	39	23
Blair, Jeremiah	9th		70.0 %	80.0 %	89.7 %	10	1

< < Page 1 of 1 > >

Rows per page: 10 20 50 100 Total rows: 7

M State Assessment-M Alt State Assessment-Alt A Test Accommodation C State Assessment-Commended

G Gifted & Talented S Special Education 504 504 Designation L ESL, LEP or Bilingual E Late Enrollment P Partial Transcript A Test Accommodation

Met Goal Below Goal Getting Better Getting Worse No Change

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Exercise 3: View a Student's Page

- Photo of the student
- Student name
- Address
- Age
- Student language and home language
- Designation
- Attendance and discipline
- State assessments
- Grades and credits

Exercise 3: View a Student's Page

Student Sample Page

TN Department of Education

EXPORT ALL PRINT SUPPORT LOG OUT

Progress County High School No. 1 Carly Steele

Search

Leo Allen Twelfth grade P

Back to list 1 of 7

Student Information **Academic Dashboard** **Transcript**

Overview Attendance and Discipline State Assessments Grades and Credits

Photograph of Leo Allen

Leo Allen

Grade Level Twelfth grade
Current Age 18
Student Language English
Home Language English
[Parent Contact Info](#)

METRIC CATEGORY	PERFORMANCE SUMMARY	METRIC STATUS
Attendance and Discipline Student attendance and discipline patterns		
▪ Attendance Daily and class period attendance	6 of 8 metrics met goal	
▪ Discipline Log of discipline incidents and actions year to date	2 metrics met goal	
State Assessments State examinations and assessments		
▪ State Standardized Assessments Performance and progress on state standardized test	2 metrics met goal	
Grades and Credits Students progression in coursework		
▪ Course Grades Performance and progress in current courses	2 of 5 metrics met goal	
▪ Credits Student progression	1 metric met goal	

G Gifted & Talented S Special Education 504 Designation L ESL, LEP or Bilingual E Late Enrollment P Partial Transcript A Test Accommodation

Met Goal Below Goal Getting Better Getting Worse No Change

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Exercise 3: View a Student's Page

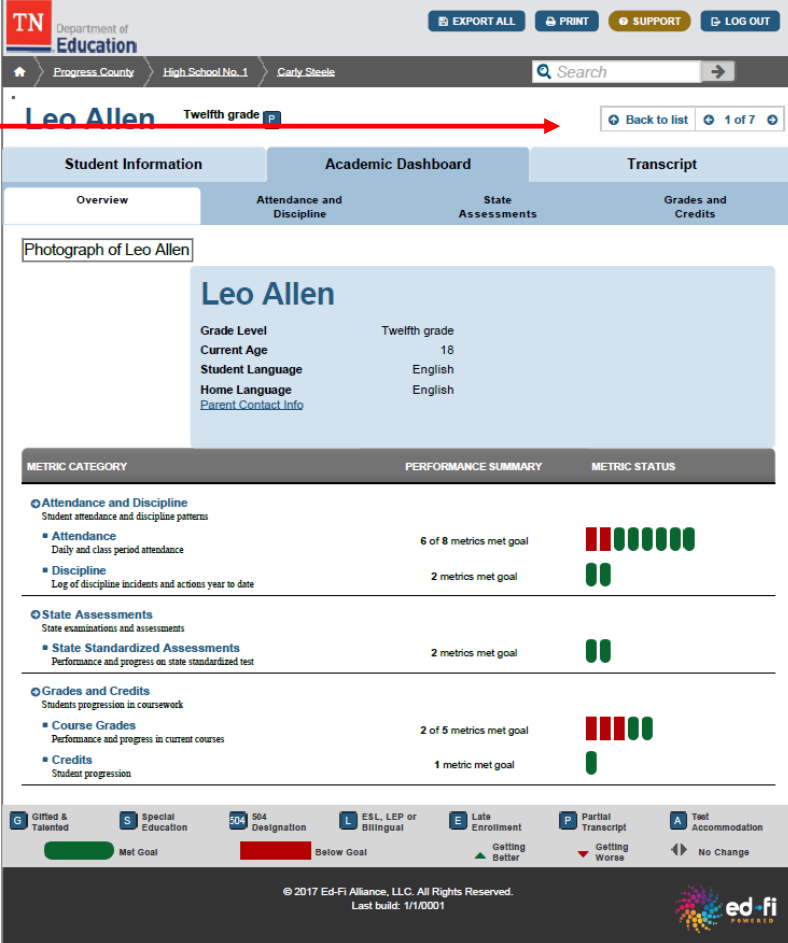
By selecting and clicking on the tab of interest, you will bring up the student's record.

The screenshot displays the TN Department of Education's student record interface for Leo Allen, a Twelfth grade student. The page features a navigation bar with links for EXPORT ALL, PRINT, SUPPORT, and LOG OUT. Below the navigation bar, the student's name and grade are shown, along with a search bar and a 'Back to list' link. The main content area is divided into three tabs: Student Information, Academic Dashboard, and Transcript. The Academic Dashboard is currently selected, showing a performance summary table. The table has three columns: METRIC CATEGORY, PERFORMANCE SUMMARY, and METRIC STATUS. The metrics are categorized into Attendance and Discipline, State Assessments, and Grades and Credits. Each category includes a sub-category and a performance goal. The status is indicated by a bar chart with green bars for 'Met Goal' and red bars for 'Below Goal'. A legend at the bottom of the page explains the status indicators: Met Goal (green bar), Below Goal (red bar), Getting Better (green triangle), Getting Worse (red triangle), and No Change (grey bar). The footer includes the copyright notice: © 2017 Ed-Fi Alliance, LLC. All Rights Reserved. Last build: 1/1/0001, and the ed-fi logo.

METRIC CATEGORY	PERFORMANCE SUMMARY	METRIC STATUS
Attendance and Discipline Student attendance and discipline patterns		
■ Attendance Daily and class period attendance	6 of 8 metrics met goal	6 green bars, 2 red bars
■ Discipline Log of discipline incidents and actions year to date	2 metrics met goal	2 green bars
State Assessments State examinations and assessments		
■ State Standardized Assessments Performance and progress on state standardized test	2 metrics met goal	2 green bars
Grades and Credits Students progression in coursework		
■ Course Grades Performance and progress in current courses	2 of 5 metrics met goal	2 green bars, 3 red bars
■ Credits Student progression	1 metric met goal	1 green bar

Exercise 3: View a Student's Page

To return to the student list, use the **Back to List** icon.



The screenshot shows the TN Department of Education website. The top navigation bar includes links for EXPORT ALL, PRINT, SUPPORT, and LOG OUT. The breadcrumb trail shows Progress County > High School No. 1 > Carly Steele. The student profile for Leo Allen, Twelfth grade, is displayed. A red arrow points from the 'Back to List' icon to the text 'To return to the student list, use the Back to List icon.'

Student Information | **Academic Dashboard** | **Transcript**

Overview | **Attendance and Discipline** | **State Assessments** | **Grades and Credits**

Photograph of Leo Allen

Leo Allen

Grade Level: Twelfth grade
Current Age: 18
Student Language: English
Home Language: English
[Parent Contact Info](#)

METRIC CATEGORY	PERFORMANCE SUMMARY	METRIC STATUS
Attendance and Discipline Student attendance and discipline patterns		
■ Attendance Daily and class period attendance	6 of 8 metrics met goal	
■ Discipline Log of discipline incidents and actions year to date	2 metrics met goal	
State Assessments State examinations and assessments		
■ State Standardized Assessments Performance and progress on state standardized test	2 metrics met goal	
Grades and Credits Students progression in coursework		
■ Course Grades Performance and progress in current courses	2 of 5 metrics met goal	
■ Credits Student progression	1 metric met goal	

Gifted & Talented **Special Education** **504 Designation** **ESL, LEP or Bilingual** **Life Enrollment** **Partial Transcript** **Test Accommodation**

Met Goal Below Goal Getting Better Getting Worse No Change

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Exercises

- Exercise 1: Customize View
- Exercise 2: Change Data View
- Exercise 3: View a Student's Page
- Exercise 4: View a Teacher's Students
- Exercise 5: Create or Add to a Watch List

Exercise 4: View a Teacher's students

To view a teacher's students. Start with the **Teacher List** tab, and click onto **Allen, Deandre**.

The screenshot shows the TN Department of Education website interface. At the top, there is a navigation bar with the TN logo, "Department of Education", and links for "EXPORT ALL", "PRINT", "SUPPORT", and "LOG OUT". Below this is a breadcrumb trail: "Progress County" > "High School No. 1". A search bar is also present. The main content area is titled "High School No. 1" and contains two tabs: "School Information" and "Academic Dashboard". The "Academic Dashboard" tab is active, showing sub-tabs: "School Information", "Staff List", "Teacher List", "Students by Grade", "Students by Demographic", and "My Student Lists". The "Teacher List" sub-tab is selected, displaying a list of teachers. The list has columns for "STAFF" and "E-MAIL". The first teacher listed is Allen, Deandre, with email DeandreAllen@Impact.net. Below him are Beard, Malik (MalikBeard@Impact.net) and Beaty, Jorge (JorgeBeaty@Impact.net). A "CUSTOMIZE VIEW" button is located above the list.

STAFF ^	E-MAIL
Allen, Deandre	DeandreAllen@Impact.net
Beard, Malik	MalikBeard@Impact.net
Beaty, Jorge	JorgeBeaty@Impact.net

Exercise 4: View a Teacher's students

This will bring up the students of Deandre Allen. You can change the **Student List** and the **Date View**.

The screenshot shows the TN Department of Education teacher portal. At the top, there's a navigation bar with the TN logo, 'Department of Education', and links for 'EXPORT ALL', 'PRINT', 'SUPPORT', and 'LOG OUT'. Below this is a breadcrumb trail: 'Progress County' > 'High School No. 1' > 'Deandre Allen'. A search bar is also present. The main header for the teacher's page is 'Deandre Allen', with links for 'Back to list' and '1 of 50'. Below the header, there are two dropdown menus: 'Student List:' set to 'Career and Technical Education(030_2017_9962) - Dual Enrollment Welding (02) Spring Sem' and 'Data View:' set to 'General Overview'. A 'CUSTOMIZE VIEW' button is also visible. The main content is a table with student attendance data.

STUDENT ^	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE				
			Last Four Weeks Attendance	Last Eight Weeks Attendance	Year To Date Attendance	Number of Days Absent	Number of Unexcused Days Absent
Norton, Zachary	12th	S	80.0 % ◀▶	85.0 % ▼	93.8 %	6	4
Peters, Theodore	12th	S	100.0 % ◀▶	97.5 % ▲	99.0 %	1	0
Pierce, Byron	12th		80.0 % ▼	85.0 % ▼	93.8 %	6	4
Smith, Kane	12th	P	55.0 % ▼	65.0 % ▼	82.5 %	17	6

Exercises

- Exercise 1: Customize View
- Exercise 2: Change Data View
- Exercise 3: View a Student's Page
- Exercise 4: View a Teacher's Students
- **Exercise 5: Create or Add to a Watch List**

Exercise 5: Create or Add to a Watch List

The Watch List feature allows you to monitor students based on selected filters and can serve as an early warning system.

School Information				Academic Dashboard			
School Information		Staff List	Teacher List	Students by Grade	Students by Demographic	My Student Lists	
Students by Grade				ATTENDANCE / DISCIPLINE		GRADES	
Select grade to show: All Students				Number of Days Absent	Last Four Weeks Class Absences	State Reportable Offenses	# Grades Below C
↓ CUSTOMIZE VIEW							Grades Falling ≥ 10%
STUDENT							
Yarbrough, Giovanni				12th	7	7.4 % ▼	0
Wyatt, Jarred				12th	3	1.1 % ▼	0
Williams, Conor				12th	10	9.2 % ▼	0
White, Brenden				12th	6	3.3 % ▼	0
Whaley, Jakobe				12th	7	5.0 % ▼	0
Wells, Zachary				12th	3	5.0 % ▼	0
Webb, Macie				12th	5	0.5 % ▲	0
Webb, Kole				12th	5	2.2 % ▲	0
< < Page 1 of 43 > >				Rows per page: 10 20 50 100			Total rows: 842

Exercise 5: Create or Add to a Watch List

This exercise details the process for creating a watch list for twelfth grade students who have 3 or more grades below C.

School Information

Staff List

Teacher List

Students by Grade

Students by Demographic

My Student Lists

Students by Grade

Select grade to show:

All Students

All Students

Ninth grade

Tenth grade

Eleventh grade









Twelfth grade

CUSTOMIZE VIEW

STUDENT

ATTENDANCE / DISCIPLINE

GRADES

STUDENT	ATTENDANCE / DISCIPLINE	GRADES			
	Number of Days Absent	Last Four Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
<div></div> <div>Yarbrough, Giovanni</div> <div>12th</div> <div>P</div>	7	7.4 % ▼	0	0 ◀▶	◀▶
<div></div> <div>Wyatt, Jarred</div> <div>12th</div>	3	1.1 % ▼	0	5 ▼	5 ◀▶
<div></div> <div>Williams, Conor</div> <div>12th</div> <div>P</div>	10	9.2 % ▼	0	3 ▼	3 ◀▶
<div></div> <div>White, Brenden</div> <div>12th</div>	6	3.3 % ▼	0	4 ◀▶	4 ◀▶
<div></div> <div>Whaley, Jakobe</div> <div>12th</div>	7	5.0 % ▼	0	4 ▼	4 ◀▶
<div></div> <div>Wells, Zachary</div> <div>12th</div>	3	5.0 % ▼	0	5 ▼	5 ◀▶
<div></div> <div>Webb, Macie</div> <div>12th</div> <div>P</div>	5	0.5 % ▲	0	1 ◀▶	◀▶
<div></div> <div>Webb, Kole</div> <div>12th</div>	5	2.2 % ▲	0	1 ◀▶	◀▶









<< Page 1 of 43 >>

Rows per page: 10 20 50 100

Total rows: 842

Exercise 5: Create or Add to a Watch List

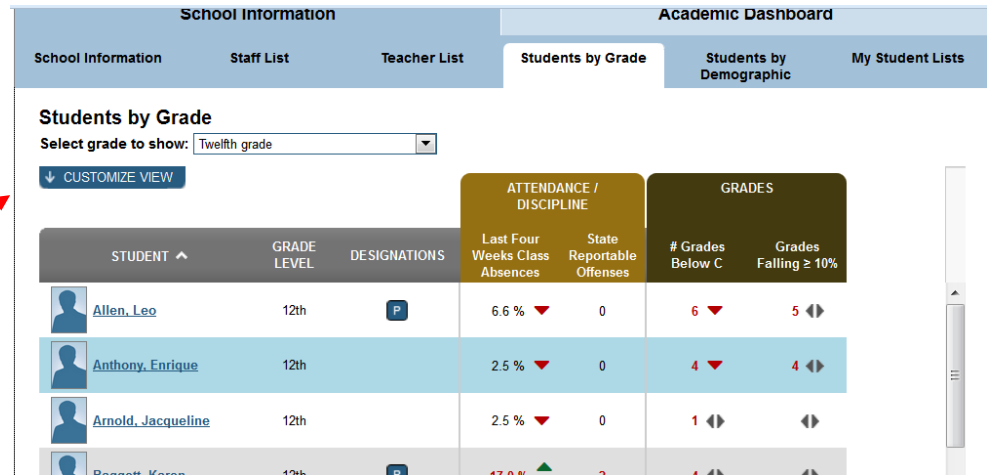
Begin on the **School Information** tab and select the **Students by Grade**. Go to the **Select grade to show** selection pane and scroll down to the Twelfth grade.

School Information				Academic Dashboard			
School Information		Staff List	Teacher List	Students by Grade	Students by Demographic	My Student Lists	
Students by Grade				ATTENDANCE / DISCIPLINE		GRADES	
Select grade to show: All Students				Number of Days Absent	Last Four Weeks Class Absences	State Reportable Offenses	# Grades Below C
↓ CUSTOMIZE VIEW							Grades Falling ≥ 10%
STUDENT							
 Yarbrough, Giovanni	12th	P		7	7.4 % ▼	0	0 ◀▶
 Wyatt, Jarred	12th			3	1.1 % ▼	0	5 ▼ 5 ◀▶
 Williams, Conor	12th	P		10	9.2 % ▼	0	3 ▼ 3 ◀▶
 White, Brenden	12th			6	3.3 % ▼	0	4 ◀▶ 4 ◀▶
 Whaley, Jakobe	12th			7	5.0 % ▼	0	4 ▼ 4 ◀▶
 Wells, Zachary	12th			3	5.0 % ▼	0	5 ▼ 5 ◀▶
 Webb, Macie	12th	P		5	0.5 % ▲	0	1 ◀▶ ◀▶
 Webb, Kole	12th			5	2.2 % ▲	0	1 ◀▶ ◀▶
< < Page 1 of 43 > >				Rows per page: 10 20 50 100		Total rows: 842	





Exercise 5: Create or Add to a Watch List

The twelfth grade students will populate in a new window.

Click on **CUSTOMIZE VIEW** button.



The screenshot shows the 'School Information' tab selected in the 'Academic Dashboard'. Under 'Students by Grade', a dropdown menu is set to 'Twelfth grade'. Below this is a 'CUSTOMIZE VIEW' button. The table below displays student data for 12th grade.

STUDENT ^	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE		GRADES	
			Last Four Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
 Allen, Leo	12th	P	6.6 % ▼	0	6 ▼	5 ◀▶
 Anthony, Enrique	12th		2.5 % ▼	0	4 ▼	4 ◀▶
 Arnold, Jacqueline	12th		2.5 % ▼	0	1 ◀▶	◀▶
 Barnett, Karen	12th	P	17.0 % ▲	2	4 ◀▶	◀▶

Exercise 5: Create or Add to a Watch List

Select **CREATE OR ADD TO WATCH LIST** and a new window will populate.

The screenshot shows the 'Academic Dashboard' with the 'Students by Grade' tab selected. A dropdown menu shows 'Twelfth grade' selected. Below the dropdown is a toolbar with buttons: '+ SEE MORE DATA', 'MAXIMIZE GRID', 'EXPORT ALL', and 'CREATE OR ADD TO WATCH LIST'. A red arrow points to the 'CREATE OR ADD TO WATCH LIST' button. Below the toolbar is a table of student data.

STUDENT	GRADE LEVEL	DESIGNATIONS	Last Four Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
Allen, Leo	12th	P	6.6 % ▼	0	6 ▼	5 ◀▶
Anthony, Enrique	12th		2.5 % ▼	0	4 ▼	4 ◀▶
Arnold, Jacqueline	12th		2.5 % ▼	0	1 ◀▶	◀▶
Baggett, Karen	12th	P	17.0 % ▲	2	4 ◀▶	◀▶
Baker, Lindsay	12th	G S	3.3 % ▼	0	1 ◀▶	◀▶
Barrett, Eduardo	12th		2.5 % ▼	0	3 ▼	3 ◀▶
Barton, Zachary	12th	S P	69.9 % ▼	0		
Beard, Bradly	12th		2.5 % ▲	0	1 ▼	1 ◀▶

Page 1 of 10 > | Rows per page: 10 20 50 100 | Total rows: 197

M State Assessment-M | AR State Assessment-Alt | A Test Accommodation | C State Assessment-Commended

Exercise 5: Create or Add to a Watch List

For this exercise, select students with 3 or more grades below C.

The screenshot shows the 'Students by Grade' interface. At the top, there are tabs for 'School Information', 'Staff List', 'Teacher List', 'Students by Grade', 'Students by Demographic', and 'My Student Lists'. The 'Students by Grade' tab is active. Below the tabs, there is a 'Select grade to show:' dropdown menu set to 'Twelfth grade'. Below the dropdown, there are buttons for '+ SEE MORE DATA', 'MAXIMIZE GRID', 'EXPORT ALL', and 'CREATE OR ADD TO WATCH LIST'. A red arrow points from the text 'For this exercise, select students with 3 or more grades below C.' to the 'CREATE OR ADD TO WATCH LIST' button and the '# Grades Below C' column. The table below shows student data with columns: STUDENT, GRADE LEVEL, DESIGNATIONS, Last Four Weeks Class Absences, State Reportable Offenses, # Grades Below C, and Grades Falling ≥ 10%.

STUDENT	GRADE LEVEL	DESIGNATIONS	Last Four Weeks Class Absences	State Reportable Offenses	# Grades Below C	Grades Falling ≥ 10%
Allen, Leo	12th	P	6.6 %	0	6	5
Anthony, Enrique	12th		2.5 %	0	4	4
Arnold, Jacqueline	12th		2.5 %	0	1	
Baggett, Karen	12th	P	17.0 %	2	4	
Baker, Lindsay	12th	G S	3.3 %	0	1	
Barrett, Eduardo	12th		2.5 %	0	3	3
Barton, Zachary	12th	S P	69.9 %	0		
Beard, Bradly	12th		2.5 %	0	1	1

At the bottom of the table, there is a pagination bar showing '< < Page 1 of 10 > >' and 'Rows per page: 10 20 50 100'. The total rows are 197. Below the pagination bar, there are four buttons: 'M State Assessment-M', 'AB State Assessment-Alt', 'A Test Accommodation', and 'C State Assessment-Commended'.

Exercise 5: Create or Add to a Watch List

Name your watch list: 12th graders with 3 or more grades below C.

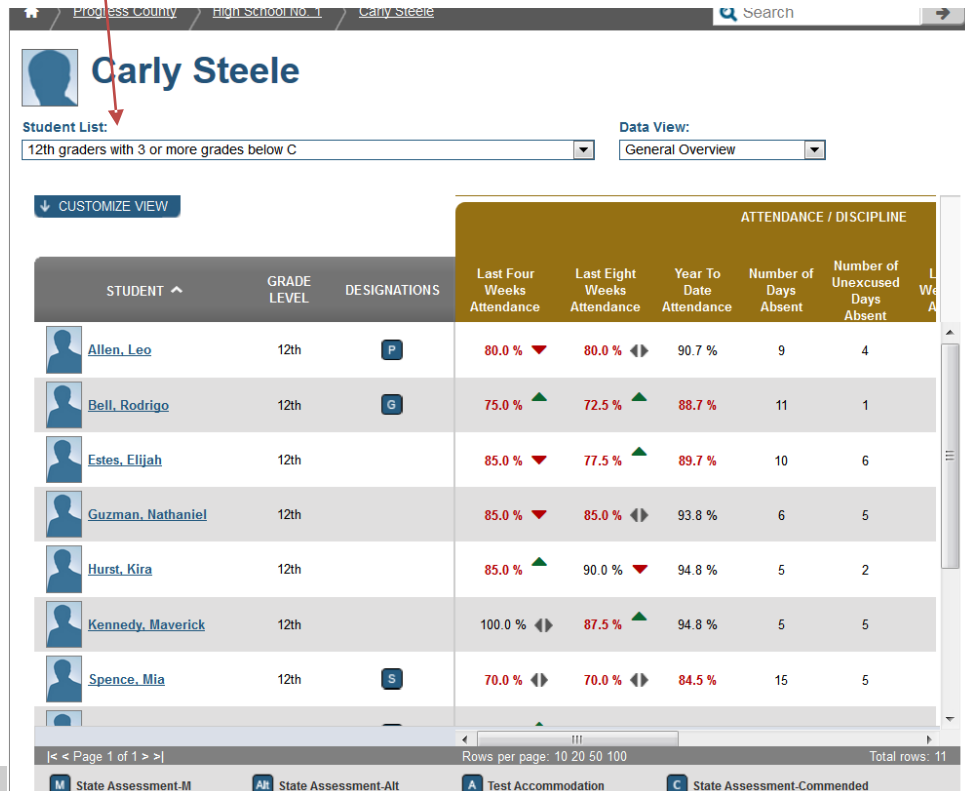
The screenshot displays a web application interface for Ed-Fi dashboards. A modal dialog titled "Add students to list" is open, allowing the user to either create a new watch list or add students to an existing one. The background shows a table of student data with columns for name, grade, and various assessment scores.

Student Name	Grade	5.0 %	0	6	5	23
Walters, Milo	12th	5.0 %	0	6	5	23
Travis, Kathy	12th	5.5 %	0	6	5	20
Spence, Mia						
Kennedy, Maverick						
Hurst, Kira						
Estes, Elijah	12th					
Bell, Rodrigo	12th					

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Exercise 5: Create or Add to a Watch List

To view your watch list, go to the My Student List selection pane; scroll to the information/list you want to see; select and it will be propagated.



The screenshot shows the 'My Student List' interface for Carly Steele. The 'Student List' dropdown is set to '12th graders with 3 or more grades below C'. The 'Data View' is set to 'General Overview'. A table displays student attendance and discipline data. A red arrow points to the 'Student List' dropdown menu.

STUDENT	GRADE LEVEL	DESIGNATIONS	ATTENDANCE / DISCIPLINE				
			Last Four Weeks Attendance	Last Eight Weeks Attendance	Year To Date Attendance	Number of Days Absent	Number of Unexcused Days Absent
Allen, Leo	12th	P	80.0 % ▼	80.0 % ◀▶	90.7 %	9	4
Bell, Rodrigo	12th	G	75.0 % ▲	72.5 % ▲	88.7 %	11	1
Estes, Elijah	12th		85.0 % ▼	77.5 % ▲	89.7 %	10	6
Guzman, Nathaniel	12th		85.0 % ▼	85.0 % ◀▶	93.8 %	6	5
Hurst, Kira	12th		85.0 % ▲	90.0 % ▼	94.8 %	5	2
Kennedy, Maverick	12th		100.0 % ◀▶	87.5 % ▲	94.8 %	5	5
Spence, Mia	12th	S	70.0 % ◀▶	70.0 % ◀▶	84.5 %	15	5

Page 1 of 1 | Rows per page: 10 20 50 100 | Total rows: 11

State Assessment-M State Assessment-Alt Test Accommodation State Assessment-Commended

Exercise 5: Create or Add to a Watch List

Student names can be added or removed from your watch list. You can also rename your watch list.

- Select **CUSTOMIZE VIEW**
- Then **EDIT WATCH LIST**
- Check those names you want to remove

Additional Information

At any time, you can use the icons at the top right of the page to:

- EXPORT ALL which exports data into an Excel document.
- To PRINT, first set up your computer/device to print page. You can then print to a printer or print to a PDF document.
- SUPPORT button should you require help.

Potential uses of ImpactTN: Think, Pair, & Share

What are some potential uses of ImpactTN as a principal?

- Think
 - On your own, write two potential uses of ImpactTN as a principal.

- Pair
 - Discuss your ideas with your group. Put a check by any ideas that your group also wrote down. Then, write down ideas that you did not have on your list.

Potential uses of ImpactTN

What are some potential uses of ImpactTN as a principal?

- Think
- Pair
- Share
 - As a group, review all of your ideas and select two that you agree is the most important. Be prepared to share out with the whole group.
 - As you listen to the ideas of the whole group, write down ideas you like.

Train the Trainer Model

- Regional CORE Data Analyst will train teacher leaders and/or other leaders on ImpactTN.
- There will be three different training sessions for the teacher leaders.
 - Session One: Introductory Session
 - Session Two: Using and Analyzing ImpactTN Data
 - Session Three: Goal Planning and Monitoring Using ImpactTN
- Teacher leaders will redelivery to their team/school/district.

Train the Trainer Model

- Teacher leaders will receive the following resources to support their training:
 - Train the Trainer Guide
 - Teacher Manual
 - PowerPoint
 - ImpactTN FAQ
 - ImpactTN Glossary

Summary

- In this session we have:
 - introduced ImpactTN
 - discussed the purpose of ImpactTN
 - shared how it is organized
 - demonstrated how to access and navigate
 - practiced how to use its features and tools
 - Shared the Train the Trainer Model and redelivery

Recap ImpactTN

- ImpactTN :
 - Delivers relevant, timely and actionable student data back to educators to continually improve performance.
 - Is a “one stop shop” for student data –bringing together student information from multiple sources.
 - Requires no additional data input.
 - Is user friendly and accessible from any location.

Reflection Questions

- Any additional questions about the content or redelivery?
- What are some ways you can apply ImpactTN in your district and schools?
- What are some ways you can roll this information out to other teachers?

Next Session – October 2017

- Using and Analyzing ImpactTN Data
 - How can I use ImpactTN attendance data?
 - How can I use ImpactTN discipline data?
 - How can I use ImpactTN grades and credits?
 - How can I use ImpactTN state assessment data?



Presenter Name

Title

Team/Office/Division

Email Address

Phone Number